**KEN TALIBDJANOV  
PH# (571)-279-8967**[**Talibdjanovk@gmail.com**](mailto:Talibdjanovk@gmail.com)

**SUMMARY**

* Over 6+ years of IT experience working as a Business Analyst in the Healthcare and Pharmaceutical industry.
* Strong knowledge of SDLC methodologies like RUP (Rational Unified Process), RAD (Rapid Application Development) and Agile. Extensive knowledge using Unified Modeling Language (UML) diagrams (use case, activity, sequence) using Rational Rose and MS Visio.
* Excellent knowledge of Health Insurance Portability & Accountability Act (HIPAA) standards, Electronic Data Interchange (EDI), HL7 and ICD-9 to ICD-10 coding.
* Worked in Agile / Scrum environment on multiple challenging projects from startups to Fortune500 clients
* Complete Understanding of Software Development Life Cycle (SDLC), involved in various phases like Requirements, Analysis/Design, Development and Testing.
* UX design experience in multiple projects - from conception, branding, wire framing to prototyping / testing
* Writing effective user stories and working under Agile framework
* Conducting daily scrum meetings and solving problems faced by teams
* Experienced with eBusiness, ecommerce and eMarketing analysis, strategic and tactical planning, and implementation.
* Working experience of Java, HTML and SQL among other technologies
* Expert in writing Functional and non-functional requirements
* Expert in identifying gaps, which require operational change in order to optimize system solutions by GAP analysis.
* Experienced in conducting User Acceptance Testing and coordinating with the UAT participants to gather the requirements.
* Proficient in Acting as liaison between management and development team and QA team for requirements and conducted JAD sessions.
* Proficient in creating Use Case diagrams, Class diagrams, Sequence Diagrams, Collaboration diagrams and Activity Diagrams using UML methodology in MS Visio.
* Extensive experience on Excel, Word, PowerPoint, MS Project, MS Visio, and Rational Suite.
* Strong customer/user advocate, apt negotiator with excellent analytical, communication, decision-making and organization skills.

**SKILLS:**

|  |  |
| --- | --- |
| **Operating System** | Windows 95/98/XP/NT/2000,7, MS DOS |
| **Methodologies** | Rational Unified Process, Agile(Scrum), Waterfall, RAD |
| **Business & Modeling Tools** | MS Visio, MS Project, Rational Rose, UML, Rational Requisite Pro, Rational Clear Case, Rational Clear Quest, MS Share Point |
| **Databases/Query Tools/Web** | MS SQL Server, MS Access, Oracle 9i, HTML, Dream Weaver, MS Front Page, XML |
| **Defect Tracking tools** | Test Director, Rational clear quest |
| **Testing Tools** | Rational Test: Robot, Mercury Tools: Win Runner,  Load Runner |
| **Languages** | SQL, HTML, DHTML, Java Script, VB Script |
| **Databases** | SQL Server, Oracle 8x/9i, MS Access |
| **Graphics/ Utilities** | MS FrontPage, Access, Outlook, Office 2003, 2007 |

.

**PROFESSIONAL EXPERIENCE:**

**CSurgeries, Cincinnati, OH** ‎ **Jan 2014 – Present**

**Sr. Business Analyst**

Project involved building a video portal similar to YouTube for surgical videos, where users can upload videos and comment on videos after they are reviewed, approved and published by medical practitioners. Also worked on project involving Umbraco CMS and Magneto ecommerce platform.

**Responsibilities:**

* Worked as a single point contact starting from branding/wireframing to testing and production. The site is live on [www.csurgeries.comhttp://www.csurgeries.com/](http://www.csurgeries.com)
* Successfully completed design project working with UX/design/marketing team on branding/wireframing and user testing
* Create system Use cases and Supplementary specifications for gathering functional requirements
* Effectively worked with the business and facilitated the definition of functional system requirements (JAR/JAD Sessions).
* Used Quality Center to report the defects found during regression testing and followed up until it resolves.
* Developed and executed manual test scripts using test plan and test lab sections of Quality Center for System testing, Integration testing and Regression testing of the application.
* Participate in daily and/or weekly meetings with supervisor, project manager and other members of the team to discuss and analyze current activities and to plan future activities.
* Analyzed and diagnosed issues which may impact performance or availability in the ecommerceenvironment.
* Analyze business documents such as user manuals, requirement document, version and estimates documents to prepare and document the current business processes and to make enhancements as needed.
* Prepare documents such as user manuals, requirement documents, and status reports.
* Provide help and support in testing the current version of the application.
* Document the current high level business process flow and future high level business process flow.
* Provide input in working with users in defining project and system requirements.
* Evaluate the scope of application, defining relationship within and between groups of data.
* Implement the necessary changes and modifications according the new 5010 HIPAA Regulation.
* Design and execute test plans and test cases for the application in the maintenance environment, track defects and resolve them to ensure that business requirements and functional specifications are tested and fulfilled as per client’s requirements.
* Test the new versions of the application and run the tests to ensure that the application meets the requirements and specific release estimates.
* Prepare, document, modify and update regression test scripts according the current version of the application.
* Participate in Bug-Review meetings with software developers, QA engineers help desk team members, supervisor, and project manager and suggest enhancements to the current version of the application.
* Participate in User Acceptance Test following the completion of the System Testing.
* Prepare documentation to provide help and support to the help desk team.

**Environment:** Siebel, Microsoft Word, Adobe Acrobat, Microsoft Excel, Photoshop, Microsoft PowerPoint, Microsoft Access, Microsoft Access, Visio, Snag It, SharePoint.

**PSA Healthcare, Austin, Texas July 2011 – Nov 2013**

**Business Analyst**

Assisted in helping the management in developing ecommerce Integrated Marketing Platform (IMP) portal to increase the marketing return on investment (MROI) and increase conversion rates. The system integrated with healthcare and pharmaceutical systems to track the marketing efforts. The application interconnected with EMR (Electronic Medical Record), Patient Billing, HER (Electronic Health Records) Business Intelligence and Integration Solutions to streamline business processes and improve responsiveness in critical business areas.

**Responsibilities:**

* Analyzed Requirements to ensure that they are in line with Business Requirements Document (BRD) Objectives.
* Created and maintained clear and concise Functional Specifications, and Process Flow diagrams.
* Engaged with Business/Project Sponsors to clarify Business Requirements
* Prepared BRD, by working with Business Team to Resolve Requirements’ Issues.
* Worked with Business Team to secure Sign-off on Functional Specifications.
* Defined use cases for group, claims and Enrollment process, required for suspect management.
* Defined high level design for new process, integrating with Facets and CMS.
* Determination of the tools and methods for the evaluation of effectiveness of business process change.
* Reviewed claims adjudication of the group and enrollment in Amysis for New Medicare Advantage members.
* Configured Member data via Enterprise Application Integration (EAI) tools and ID card and HIPAA Gateway for claims EDI files. Designing test scripts for testing of claims in development, integration and production environment.
* Defined maps to customized claims daily load into Facets for processing the transactions.
* Conduct Joint Application Development - JAD Sessions
* Analyze Requirements to ensure that they are in line with Goals and Objectives.
* Worked closely with Integration to ensure clear definitions from other applications.
* Liaised with Business, Architecture, Development, and QA team to ensure that system/ development/ testing matched the Functional Requirement Document (FRD.

**Environment:** Agile, Microsoft Office, HTML, Microsoft Visio, MS SQL Server, Share Point, XML schema, SQL Query, UML, Quality Center, QML

**Amerigroup Corporation, Virginia Beach Feb 2010 - July 2011**

**Business Systems Analyst**

Amerigroup Corporation is a multi-state managed healthcare insurance company focused on serving people who receive healthcare benefits through publicly sponsored programs, including Medicaid, Medicare, State Children’s Health Insurance Program (SCHIP), Family Care and Special Needs Plans (SNP). There were multiple ongoing projects at Amerigroup where multitasking was a key to success. Primary role on this project was working on conversion of ICD-9 CM and PCS codes to ICD-10 (Clinical Modification and Procedure Coding System) codes and conversion of all EDI HIPAA X12N-4010 transactions to HIPAA X12N-5010 version and prepare necessary supporting mapping/crosswalk documents as part of project deliverables.

**Responsibilities:**

* Studied existing business application and processes, collected end user requirements and suggested the improvised business process model.
* Reviewed new and modified program, including documentation, diagram, and flow chart, to determine if program performed according to user request and conform to guidelines.
* Involved in gathering, documenting and verifying business requirements
* Gathered requirements for impacted system and business areas for ICD-10 and their needs to embrace the changes
* Organized JAD Sessions to collect requirements from system users and prepared business requirement that provided appropriate scope of work for technical team to develop prototype and overall system.
* Design and review of various documents including the Software Requirement Specifications Worked on creating specifications for transitioning business from HIPAA 4010A to 5010 and from ICD-9 to ICD-10.
* (SRS), Business requirements document (BRD), Project Requirement Document (PRD), Use Case Specifications, Functional Specifications (FSD), Systems Design Specification (SDS), Requirement Traceability Matrix (RTM), Requirements Management Plan (RMP) and testing documents.
* Analyzed and worked with HIPAA specific EDI transactions for claims, member enrollment, billing transactions.
* Develop, design & implement department plan to operationalize new FACETS integrated processing system, to include but not limited to, workflow, management oversight and performance analysis.
* Written and executed test cases for ICD 9 codes and charges validation
* Worked closely with stakeholders and SME’s for requirements gathering.
* Worked on developing the business requirements and use cases for Facets batch processes; automating the billing entity and commission process.
* Extensively interacted with the QA Team in executing the Test Plans, Providing Test Data, Creating Test Cases, and Issuing MR upon detection of bugs and collecting the Test Metrics.
* Wrote Use cases and test cases for testing and the processing of member enrollment and benefits.
* Performed “UAT” for 5010 and ICD 10 codes.
* Designed and implemented basic SQL queries for testing and report/data validation.
* Worked with the QA (Quality Assurance) team for designing Test Plan and Test Cases for the User Acceptance testing - Defined test cases, creating test scripts, analyzing bugs, interacting with QA / development teams in fixing errors and User Acceptance Testing (UAT).
* Familiar in reviewing the legacy system and MMIS system documentation
* Developed requirements integrating Use Case diagrams and designed the testing process flows.
* Followed the RUP methodology for the entire SDLC.

**Environment:** MS Office, Facets, Agile, Rational RoseMS VISIO, UML, SQL, Oracle, Business objectives, SQL, XML, HP Quality Center ALM.

**Pfizer Inc., Minneapolis, MN Feb 2009 - Jan 2010**

**Business Analyst**

Pfizer Inc. is the one of the world's largest Pharmaceutical Company, which discovers, develops, manufactures, and markets leading prescription medicines for humans and animals and many of the world's best-known consumer brands. The project was to make enhancements to the existing Content Management System - Documentum to store the patent information, drug details, research and development and sales information. The basic objective of this project was to migrate to a new system that offers the opportunity to clean up the system-remove redundancy, separate or combine repositories, update object models, taxonomy and security, and review data anomalies. The project followed Agile Scrum methodology.

**Responsibilities:**

* Responsible for facilitating the identified risks, and issues, by tracking these through the SDLC, scheduling, and recapping team meetings.
* Assisted business analysts in leading JAD sessions, and developing documentation of technical requirements, functional specifications for all automated workflow using Visio.
* Involved in gathering requirements and translated the business details into the functional specification documents that described the different types of processes.
* As Scrum Master assisted team with making appropriate commitments through story selection, sizing and tasking.
* As Scrum Master proactively identified and removed blockers, facilitate frequent retrospectives, sharing metrics to identify and implement improvements.
* Provided coaching on Agile values and practice to other teams within the company.
* As Scrum Master involved in Scrum Sprint Planning Sessions, Backlog Grooming, Sizing, Sprint Retrospectives & Reviews, Daily Standups, User Stories and Acceptance Criteria.
* Created business process, and activity diagrams using Visio. As well as leading client JAD sessions to ensure validation and usability with the new technological platforms.
* Obtained detailed understanding of data sources, Flat files and various schemas and modeling.
* Extensively worked with Facts and Dimension tables - architecture to produce source to target mappings based upon business specs.
* Developed test plans, test scripts and use cases for testing of workflow automation tool in conjunction with business users and IT development staff.
* Reviewed necessary technical specifications, requirements and work breakdown structure documents using Visio.
* Prepare Functional requirement specification documents which includes flow charts, formulas, definitions, sample tables with real data, well designed color Graphs including drilldown views and mockup screens.
* Strictly followed the change control methodologies while deploying the code from development, Quality Assurance and Production.

**Environment:** Agile, UML, MS Visio, MS Project, Windows 2000, MS Office, Oracle, SQL, Erwin, Documentum, Quality center.